

Dept.	SYLVIA HOUSE		2024					Page No: - 1	
Read Me: The Management reviews the listed item and if approved, assigns a Gross Value to it, which is inclusive of the Admin Cost and defines if P or N.									
P / N suggests if the requirement should be recorded in the Project or the Needs List									
Document No:			Issue Date:						
Format Issued By:			Format Approved By:						
S.No.	ITEM REQUIRED	QTY	UNIT VALUE	TOTAL VALUE	MGMT APPROVAL	PRIORITY P1, P2, P3	MANAGEMENT SIGN	GROSS VALUE (w/admin cost)	P / N
1	Centre Painting		75000	75000				75000	
2	Annual Maintenance		75000	75000				75000	
3	Stationary/ Notebooks	150	500	75000				75000	
4	Teaching Aids		25000	25000				25000	
5	Awarenes Programme & Medical camps	12	5000	60000				60000	
6	Food Provision	12	1,80,000	180000				180000	
7	Staff Bed	1	10490	10,490				12000	
8	Steel Cupboard	2	30000	60000				60000	
			Total	5,60,490			Total	5,62,000	

